



Directorate of Technology, Estates and Facilities



University of York

Rules for the Use of Campus Grounds

Version [0.2]
[December 2021]

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1. Contact Numbers

Emergency contact details

In the event of an emergency contact the Emergency Service on (9) 999 and then contact the University Security Services Team 01904 32 3333 (Ext 3333)

Contact details

For general queries, please contact the Facilities Helpdesk on 01904 325555 (Ext 5555) or email fm-helpdesk@york.ac.uk

2. Introduction

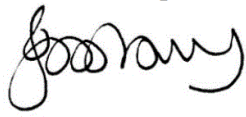
Dear Colleagues and Visitors,


We are extremely fortunate at York to be able to play our role in developing our parkland campus to support the needs of a world class university in the 21st Century. The open spaces surrounding our buildings are integral to the unique character of The University of York. Careful design of the open spaces has made them inclusive to everyone and we share our grounds with visitors and members of the public.

As custodians of the site, we are developing the campus towards sustainable maturity with some areas sensitively set aside for the preservation of natural flora and wildlife, while others are designated for amenity and sports. It is important to have guidance in place to ensure that we are all able to enjoy the campus safely and that any activities potentially impacting on the well-being or enjoyment of others, or the Estate itself is appropriately managed.

Our Rules for the Use of Campus Grounds set out the standards we expect to ensure that the Grounds of the University remain inclusive and sustainable for posterity as an inspirational environment to be enjoyed by all.

We reserve the right to amend the rules from time to time as may be required.

DocuSigned by:

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Dr Joss Ivory
Chief Operating Officer

DocuSigned by:

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Saul Tendler
Deputy Vice-Chancellor and Provost

3. Lands Affected

The lands to which these rules apply consist of University of York Campus East & Campus West, King's Manor and other sites occupied exclusively by the University of York ('the University'), including all roads whether adopted or un-adopted by the City of York Council (with the boundary of lands of the main campus being shown by a black line on the plan referred to at the end of this document), all of which lands are referred to as 'The Campus'. These rules do not apply to public rights of way or roads adopted by the City of York Council which are covered by local and national legislation.

4. Use of Lands by Public

Subject to the provision of these rules the public may use footpaths and designated cycle routes for purpose of open-air pedestrian or non-powered bicycle recreation during hours of daylight when the campus is not being exclusively used for University purposes. However, such usage is strictly at the discretion of the University, whose consent is given by way of a licence at will only and can be revoked at any time, and is given subject to those using the campus accepting and observing these rules. Access to buildings other than Commercial buildings, Reception Porters or for organised events is by invitation only.

[Maps and Directions](#)

5. Control of Road Traffic

Entry to the Campus road system is limited to those vehicles specifically authorised to do so. The point of entry to the Campus shall be on approved roads. (Weight and access restrictions apply on various roads on the Campus)

No person shall drive a vehicle, bicycle, or tricycle elsewhere than on an approved carriageway or such road.

No person shall cause a vehicle to ply for hire on carriageways or designated roads.

No person shall cause a vehicle to be stationary for purposes of advertising or plying trade without a prior licence in writing for this granted by the University.

All persons shall drive with due care and attention in accordance with the University speed limit of 15mph unless otherwise indicated and with reasonable care for other persons with particular regard to the needs of young and foreign students who may be unfamiliar with UK traffic.

During hours of darkness all vehicles, bicycles and tricycles must display lighting as would be prescribed to be carried by such a vehicle on the public highway.

No person shall drive on a Campus road without a valid Driving Licence, or be in charge of any vehicle unless the vehicle is registered, taxed and insured as required for such vehicle on a public highway.

Car Park information

No person shall, without prior written approval, park or otherwise intentionally cause a vehicle to be stationary except in designated parking, waiting or loading areas. See also University Car Parking Management Regulations

Policies and University Surveys

6. Prohibited Activities

Without prejudice to rules relating to control of road traffic, no person when on Campus shall:

1. Do, cause or allow to be done any act that is likely to cause nuisance, annoyance or injury to other persons or
2. Ride a bicycle or tricycle, or drive, or propel a vehicle of any kind otherwise than on the carriageway of a suitably constructed road or cycle route, or
3. Engage in or carry on any trade or business of any nature whatsoever or use any audible means either wholly or mainly for the purposes of trade, or advertisement, or
4. Deposit industrial or domestic refuse, rubble, waste or litter or abandon any vehicle, or vehicle part or article, or
5. Dig or search for any metal or archaeological material, or interfere with, or take or retain or be in possession of any metal, stores or archaeological material from the Campus or
6. Damage, cut, or remove grass, turves or growing shrubs, trees, cut timber or cultivate, or wildflower roots or
7. Graze any animal or
8. Pursue, kill, shoot, snare or trap game or other birds or animals, or take or destroy their eggs or
9. Damage, deface or interfere with any building, wall, fence, gate post or gate or
10. Loiter, or commit any nuisance, or behave in any indecent or unseemly manner, or engage in soliciting for and/or prostitution, or
11. Climb on any building, wall, tree, barrier, fixed ladder or other structure or
12. Affix posters notices or bills of any description in or on the boundaries, walls or fences or on any buildings or on any tree, pillar, post, bollard railing or gate, without prior written authority given to them for this by the University or
13. Light fires except in barbecues authorised by the University, drop or leave lighted or live matches or burning cigarette ends or do anything likely to cause an outbreak of fire or
14. Fish in any waters except under University of York written permit or

15. Take or cause to be taken on the Campus any firearm, airgun, ammunition, sword, dagger, knife, catapult or other offensive weapon or
16. Fail to keep under reasonable control any dog or allow a dog to enter any lake, pond, stream, swale or water feature or other areas designated free of dogs or
17. Fail to remove any dog waste immediately.

Activities which are prohibited - unless agreed with prior approval in writing by a senior officer of the University

18. No person on campus shall:
 - a. make any film, telerecording or photograph for commercial gain, or
 - b. assemble, or attempt to assemble or bring onto Campus any number of persons for the purpose of a private or public meeting or otherwise, or address any such persons when assembled or
 - c. camp overnight (whether in tents, caravans, camper vans, large goods vehicles or otherwise), bivouac or sleep out, or
 - d. erect any post, rail, fence, booth, tent stand or other structure or
 - e. bathe, swim or conduct any water sport or other activity in any lake, pond stream, or water feature or
 - f. deposit or distribute or cause to be distributed any handbills, leaflets or other literature or printed matter.

7. Warning

No person shall remain on the Campus land after having been required to leave by a person acting under the authority of the Vice-Chancellor of the University.

No person being the owner or person for the time being in charge of any animal, vehicle, caravan or thing upon the Campus shall permit the same to remain upon the Campus after having being warned to remove the same by a person acting under the authority of the Vice-Chancellor of the University.

8. Enforcement

Subject to the provision of these rules any person doing anything prohibited or otherwise contravening any provision of the rules may be liable to be referred by a member of the University of York Security team to a warranted police officer for prosecution for any offences committed under criminal law and may be liable to repayment to the University of York of any costs of restoration of damages by means of civil recovery

Any student, member of staff or other authorised users of the facilities of the University of York may be subject also to other procedures applying from time to time such as in relation to the University's Statutes and Regulations, or (in the case of staff) in their terms of employment. Where there is any conflict between these rules and such procedures or any provisions in such Statutes, Regulations or terms of employment, then such procedures and provisions shall take precedence.

9. Exemption

Nothing done by any person carrying out approved work or research on the Campus, if done in pursuance of such purpose shall be deemed to constitute a contravention of these rules.

[Visiting the University](#)